EMALAHLENI LOCAL MUNICIPALITY

CONTRACT DESCRIPTION:

APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO CONDUCT TRAINING ON VIP PROTECTION AND PROTOCOL MANAGEMENT

BID NO: ELM/3/2/2017Q

DATE ADVERTISED: 23 FEBRUARY 2017

The Emalahleni Municipality invites suitable service providers to submit quotes for the Appointment of an accredited service provider to conduct training on VIP protection and protocol Management.

SPECIFICATION

- Provide close protection to designated persons in transit (US 244319)
- Provide protection to designated persons while embossing or debussing (US 244334)
- Organisation of a close protection team
- Law and power of arrest (SA)
- Personal protocol and etiquette
- CPR and emergency first aid
- Security advance party
- Provide static protection to designated persons (US 244317)
- Provide pedestrian escort to designated persons (US 244327)
- Details of a single bodyguard
- Physical training
- Advanced driving – collision avoidance and skid control
- Threat assessments

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

<table>
<thead>
<tr>
<th>Category</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>80</td>
</tr>
<tr>
<td>BBBEE</td>
<td>20</td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
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</tbody>
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Bidders shall take note of the following bid conditions:

- Emalahleni Municipality’s Supply Chain Management Policy will apply
- Original or Certified Copy of B-BBEE certificate will be considered if they were issued either by verification agencies accredited by the South African Accreditation System (SANAS) or by registered auditors approved by the
Independent Regulatory Board of Auditors (IRBA) to be submitted and sworn affidavits are also accepted.

- CK document to be attached.
- Original & Valid Tax Clearance or tax compliance status pin number must be submitted with quotations.
- Emalahleni Municipality will only procure goods and services from suppliers that are registered on Central Supplier database. To register as a service provider on csd please visit: www.csds.gov.za, this is a self-registration process.
- Quotes are to hold good for a period of 30 days.
- Certified Id copies of company directors to be submitted with the quotes.
- All municipal rates and taxes of the renderer must be paid where the business has its head or regional office and rates clearance certificate not older than 3 months must be submitted with the bid, if the property is being leased by the Bidder then lease agreement should be submitted.
- Bidders to include the following municipal declarations with the quotes MBD4, MBD8 and MBD9.
- Failure to submit all the above mentioned requirements will result in the bid being non responsive.

Enquiries should be directed to Mr S Dinga (047 878 2000) between the hours of 08H00 and 15H00.

Completed quotation documents are to be placed in a sealed envelope endorsed

"APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO CONDUCT TRAINING ON VIP PROTECTION AND PROTOCOL MANAGEMENT:
BID NO: ELM/3/2/2017Q" and must be deposited in the bid box, at the offices of the Emalahleni Municipality, 37 Indwe Road, Lady Frere, 5410, not later than Friday, 03 March 2017 at 12H00, at which time the quotations will be opened in public.

DR SW VATALA
MUNICIPAL MANAGER