



# Middelburg Chamber Of Commerce & Industry

## Targeted Email Marketing Service

### Mailshot Booking Form 2019

<b>Name of Business</b>		<b>Telephone Number</b>	
<b>Nature of Business</b>		<b>Fax Number</b>	
<b>Physical Address</b>		<b>Postal Address</b>	
<b>E-mail Address</b>		<b>VAT Number</b>	
<b>Contact Person:</b>		<b>Cell Number</b>	

### Mailshot prices (Please clearly indicate advert choice)

Number	Price/mailshot	Start Date	End Date	Excl. VAT	VAT	Total Price
1	R1 060.50			1060.50	159.08	1219.58
3	848.75			2546.25	381.93	2928.18
6	688.62			4131.72	619.75	4751.47
12	529.81			6357.72	973.66	7311.37

#### Terms and Conditions

1. Mailshot will **only be sent out upon full payment of purchase agreement; this includes multiple Mailshots.**
2. Mailshots must be **booked at least ONE MONTH in advance (if space is available).**
3. A member is only allowed to send **out one mailshot per month**, to give other members also a chance to participate.
4. Limited spaces are available each month, and we cannot guarantee immediate distribution. You may have to wait for the next available slot.

#### Ad Design Information

\* The design fee is not included in the price of the Mailshot advertisement cost. (Design fee is R350 per advert)

Use previous ad	
Please design new ad #	>300dpi/JPG 300dpi CMYK/CorelDraw with text changed to curves/
Will supply own ad	<b>Size</b> >300dpi/JPG 300dpi, CMYK/CorelDraw with text, changed to curves

**Information required to design ad**

<input type="checkbox"/> Logo supplied	<input type="checkbox"/> Photos provided
<input type="checkbox"/> Other information supplied	<input type="checkbox"/> Special requirements

#### Declaration

I declare to supply the correct information for the Mailshot/s, and that the editors of Mailshot service are not responsible for incorrect information provided by me.

**I undertake to make payment in advance and understand that I may forfeit my advertisement if payment is not made. I hereby declare when purchasing multiple mailshots I will complete the package in full and will still be liable for the payment even if I don't advertise. I will provide the advertisement at least one week before the date of distribution.**

Date:	At :
Name:	Signature:

For Office use:

Paid: yes/no	1	2	3	4	5	6	7	8	9	10	11	12
Artwork received												

Months booked												
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