



Middelburg Chamber Of Commerce & Industry Targeted Email Marketing Service

Mailshot Booking Form

Name of Business		Telephone Number	
Nature of Business		Fax Number	
Physical Address		Postal Address	
E-mail Address		VAT Number	
Contact Person:		Cell Number	

Mailshot prices

(Please clearly indicate advert choice)

Number	Price/mailshot	Start Date	End Date	Excl. VAT	VAT	Total Price
1	R1 010.00			R878.26	R131.74	R1 010.00
3	R808.33			R2 108.69	R316.31	R2 425.00
6	R655.83			R3 421.73	R513.27	R3 935.00
12	R504.58			R5 265.21	R789.79	R6 055.00

Terms and Conditions

1. Mailshot will **only be sent out upon full payment of purchase agreement; this includes multiple Mailshots.**
2. Mailshots must be **booked at least ONE MONTH in advance (if space is available).**
3. A member is only allowed to send **out one mailshot per month**, to give other members also a change to participate.
4. Limited spaces are available each month, and we cannot guarantee immediate distribution. You may have to wait for the next available slot.

Ad Design Information

* The design fee is not included in the price of the Mailshot advertisement cost. (Design fee is R250 per advert)

** Attachments are allowed in the mailshot. File size no larger than 5 MB.

Use previous year's ad

Please design new ad # >300dpi/JPG 300dpi CMYK/CorelDraw with text changed to curves/

Will supply own ad

Information required to design ad

- | | |
|---|---|
| <input type="checkbox"/> Logo supplied | <input type="checkbox"/> Photos provided |
| <input type="checkbox"/> Other information supplied | <input type="checkbox"/> Special requirements |

Declaration

I declare to supply the correct information for the Mailshot/s and that the editors of Mailshot service are not responsible for incorrect information provided by me.

I undertake to supply the advertisement material and payment in time and understand that I may forfeit my advertisement if payment is not made. I hereby declare when purchase a multiple mailshot I must complete the package in full and if not advertising you still liable for the purchasing.

Date:	At :
Name:	Signature:

For Office use:

Paid: yes/no	1	2	3	4	5	6	7	8	9	10	11	12
Artwork received												
Months booked												